



Standard Bidding Document

Name of Work	Supply, Installation, Testing & Commissioning of LAN at D.C. Office, Kishtwar
District	Kishtwar.
Unit	Electrical Unit Jammu.
Estimated Cost	Rs. 4.00 Lacs
Time of Completion	One month



J&K PROJECTS CONSTRUCTION CORPORATION LTD.

(A J&K State Govt. Undertaking)

OFFICE OF DEPUTY GENERAL MANAGER, ELECTRICAL UNIT, JAMMU

Fresh e-NIT No: ELECT/Kistwar/NIT 10 of 2015-16 Dated 23-12-2015

On behalf of Managing Director, Jammu & Kashmir Projects Construction Corporation Ltd., the Deputy General Manager, Electrical Unit JKPCCLtd., Jammu invites e-tenders from Principal Manufacturers or their authorized dealers for execution of below mentioned job:

Name of Work	Estimated Cost	Earnest Money	Cost of bid Documents	Period of Completion
Supply, Installation, Testing & Commissioning LAN at D.C. Office, Kishtwar	Rs. 4.00Lacs	Rs. 0.08 Lacs	Rs.500/-	One month

Scope of work:

Supply, Installation, Testing & Commissioning of LAN at D.C. Office, Kishtwar

GENERAL CONDITIONS:-

A. INSTRUCTIONS TO TENDERERS:-

1. The NIT Consisting of qualifying information, eligibility criteria, specifications, Bill of Quantities can be seen/downloaded from the departmental website www.jktenders.gov.in from Dt: 26-12-2015 from 1600 Hrs to Dt: 20-01-2016 upto 1600 Hrs.
2. The pre bid meeting will be held on date **07.01.2016** time **1100 Hrs** in the office chambers of General Manager, JKPCCLtd., Rail Head Complex, Jammu.
3. The Bids shall be deposited in electronic format on the departmental website www.jktenders.gov.in from **07-01-2016 to 20-01-2016 upto 1600 Hrs.**
4. The complete bidding process will be **online.**
5. EMD in the shape of FDR/CDR payable at Jammu pledged in favour of **Accounts Officer, JKPCCLtd., Jammu** shall be in separate envelop with cover marking –**EMD.** EMD shall have to be valid for 6 months or more after last date of receipt of Bid **Cost of downloaded tender document in form of DD payable at Jammu in favour of Deputy General Manager Electrical Unit, JKPCCLtd., Jammu** shall be in separate envelop with cover marking - **Cost of document. Both the covers should be enclosed**

in one cover and addressed to General Manager, JKPCC Ltd., Rail Head Complex, Jammu.

6. The original instruments in respect of cost of bid documents, EMD must be delivered to the **General Manager, JKPCC Ltd., Rail Head Complex, Jammu** on or before **20.01.2016 up to 1400 Hrs.** If the office happens to be closed on the date of receipt of the bids as specified, the bids will be received on the next working day at the same time and venue
7. The Technical bids shall be opened online on **21-01-2016 at 1200 Hrs** in the Office chambers of General Manager, J&K PCC Ltd. Jammu. In case of holidays/Office happens to be closed on the date of opening of the bids, bids will be opened on the next working day at the same time and venue.
8. Financial bids of bidders shall be opened online in the office of General Manager, JKPCC Ltd., Jammu and shall be communicated separately.
9. The bids for the work shall remain **valid for a period of 60 days from the date of opening of bids.**
10. A bidder shall not be permitted to bid for works in the jurisdiction of officer responsible for award and execution of contract in which his or his spouse's near relative (defined as first blood relations, and their spouses) is posted as unit Accountant or as an officer in any capacity between the grades of General Manager and Manager (both inclusive)
11. No engineer of Gazetted rank or other Gazetted officer employed in Engineering or Administrative duties in an Engineering department of the State Government is allowed to work as a supplier for a period of two years after his retirement from Government service, without Government permission. This contract is liable to be cancelled if either the supplier or any of his employees is found any time to be such a person who had not obtained the permission of the government as aforesaid before submission of the tender or engagement in the contractor's service.
12. Other details can be seen in the bidding documents.
13. Any other information regarding e-tendering process can be had from the Office Deputy General Manager, JKPCC Ltd., Electrical Unit, Jammu **Mob. No. 9797310139** or **e-Tendering Cell on Mob No. 9419650350.**

14. To qualify for award of the contract, each bidder should have:

- a) Experience of having successfully completed works during the last 4 years ending 03/2015 to meet the eligibility criteria:

One similar completed work of cost not less than the amount equal to 80% of the estimated cost put to bid of any Govt. utility.

Or

Two similar completed works each costing not less than the amount equal to 60% of the estimated cost put to bid of any Govt. utility.

Similar completed Works" shall mean a bidder should have broadly undertaken supplying, Installing, Testing and Commissioning of Local Area Network.

- I. Valid VAT/Sale Tax registration certificate.**
- II. Pan Card.**
- III. Undertaking that the bid shall remain valid for the period of 60 days from the date of opening of bids.**
- IV. The prospective tenderer's average annual turnover for similar work is executed should not be less than Rs. 50.00 lacs during the last three years.**
- V. An affidavit affirming that information he has furnished in the bidding document is correct to the best of his knowledge and belief.**

15. The NIT comprises of the following:

1. NIT Document.
2. List of approved makes as per BOQ (Annexure- A)
3. Undertaking by prospective tender (Annexure- B)
4. Specification (Annexure-C)

C. INSTRUCTION TO BIDDERS REGARDING E-TENDERING PROCESS

- a) The interested bidder can download the bid from the website <http://jktenders.gov.in>. Bidders are advised to download bid submission manual for the help of bid submission process from the Downloads option as well as from **Bidders Manual Kit** on website <http://jktenders.gov.in>
- b) To participate in bidding process, bidders have to get digital signature certificate card as per information technology Act- 2000, to participate in online bidding. This certificate will be required for digitally signing the bid. Bidders can get above mentioned digital signature certificate card from any approved vendors. The bidders who already possess valid digital signature certificates card, need not to procure new digital signature certificate card.
- c) **The bidders have to submit their bids online in electronic format with digital signature. The bids proposed without digital signature will not be accepted.**
- d) Bids will be opened online as per time schedule.
- e) Before submission of online bids, bidders must ensure that scanned copy of all the necessary documents have been attached with bid.
- f) The department will not be responsible for delay in online submission due to any reasons.

- g) All required information for bid must be filled and submitted online. The bidder should recheck his online document before submission on line otherwise damaged/ corrupt document shall not be considered in any case.
- h) The original instruments in respect of cost of bid documents& EMD must be submitted to Tender Inviting Authority by Registered post/ Courier as per time schedule specified otherwise bid shall be treated non responsive out rightly.
- i) The details of hard copies of original instruments in respect of cost of bid Documents & EMD specified in the tender documents should be the same as submitted online otherwise tender will summarily be rejected.
- j) Bidders are advised to use My Documents area in their user on e-tendering portal to store important documents which are used in all tenders like VAT Certificate, sales Tax clearance Certificate etc and attach these certificates as Non Statutory Documents while submitting their bids.
- k) Bidders are advised not to make any change in BOQ (Bill of Quantities) contents/ specifications or its name. In no case they should attempt to create similar BOQ manually. The BOQ downloaded should be used for filling the net item rate inclusive of all taxes and it should be saved with the same with the same name as it contains.
- l) Bidders are advised to scan their documents at 100 DPI (Dots per inch) resolutions with Black and white, JPEG scan properly. Convert scanned images to PDF.
- m) The guidelines for bidders to submit bid online can be downloaded from website <http://jktenders.gov.in>(**Download option**).

(Er. Sher Singh)
Deputy General Manager,
Electrical Unit JKPCC Ltd.,
Jammu.

Copy to the:-

1. Managing Director J&K PCC Ltd. Jammu/ Srinagar for information Please.
2. Financial Controller J&K PCC Ltd. Jammu/Srinagar for information Please.
3. General Manager J&K PCC Ltd. Jammu for information Please.
- 4-13 All DGMs, JKPCC Ltd. Unit_____ for information.
14. Accounts Officer J&K PCC Ltd. Jammu for information.